

Ashburton Borough School

"Labor Omnia Vincit"

POLICY - LIBRARY

RATIONALE

Ashburton Borough School has a library that will support teaching and learning through provision of such material and equipment that enhances opportunity for both children and teachers building on information skills throughout their time at school, giving them sound preparation for their future.

As importantly, the library will also provide resources to expose the children to a wide range of literature for recreational reading and research.

PURPOSES

Our library will actively support teaching and enhance children's learning within the total school programme by:

Learning Environment

Creating a positive inviting and stimulating learning environment that encourages use by both staff and students.

Resources

In liaison with Curriculum Committees to support and extend the curriculum programmes by providing appropriate resources for all users.

Information

Providing resources and opportunities for users at all levels to develop the necessary information skills to become independent learners across the curriculum.

Reading

Provide a variety of resources at different reading levels and covering different cultures to promote an enjoyment of reading.

Promotion

Promotion of our library resources services and activities to the whole school community.

Supporting Teachers

Providing systems, services, access and resources to support teaching programmes across the curriculum.

Community Resources

Promoting an awareness of resources available outside the school, which will extend the school's own resources.

Equity

Providing resources which cater for the different learning styles and needs of individual students regardless of age, sex, ability and culture.

GUIDELINES

Systems

To set up an integrated library management system to ensure ease of access and efficient operation.

Funding

Provide sufficient annual funding to maintain and develop the library collection services and facilities and provide for staff development according to a balanced purchasing plan.

Staffing

That a support staff member will be designated Librarian for the purpose of Library management.

Promotion

Promote the library as an essential element of learning programmes of the school.

Facilities

Provide physical facilities to house resources, ensure access, facilitate services and provide a supportive study environment.

Future Planning

Future development will be according to the Library Plan.

Evaluation

Regular evaluation of library policy and programmes to ensure goals are met.

Penalty

- To support good practice – children with outstanding library books have restricted access to new material.
- A minimum sum of \$10.00 will be charged for lost/damaged books, at the discretion of the librarian.

CONCLUSION

The library is a vital resource and we are committed to maintaining, promoting and enhancing its value to children and teachers.

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CHAIRMAN BOARD OF TRUSTEES

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DATE

Review Date:..... Chairperson's Initials:.....
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